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Office of the President

25 July 2005

MEMORANDUM NO. 152

Series of 2005

T O: Engr. Winston Tabada

R E: Designation as OIC Head, Department of Computer Science and Technology

By virtue of the authority vested in me by the Leyte State University Board of Regents you are hereby designated OIC Head, Department of Computer Science and Technology on hold-over capacity until such time that a new Head shall have been designated or until revoked by higher authorities.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President *PP*

cc: OVPAA - *7/28/05*
OVPAF - *8/3*
OVPRE - *8/3*
OUS - *8/3*
ODA - *8/3*
ODCIMD - *8/3*
CEAI - *8/3*
HRMDO - *8/3*
DCST - *8/3*
ODF - *8/3*
COA - *8/3*
Accounting - *8/3*
FMQ/Budget - *8/3*
Cash - *8/3*
COA - *8/3*
Records - *8/3*
File - *8/2*