



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

5 November 1999

MEMORANDUM NO. 112

Series of 1999

T O: Prof. Daniel M. Tadtud, Jr.
Dr. Vicente A. Quiton
Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official travel, the following are hereby designated Officer-in-charge of the Visayas State College of Agriculture on the following dates:

November 8-12, 1999	- Prof. Daniel M. Tadtud, Jr.
November 15-19, 1999	- Dr. Vicente A. Quiton
November 22-26 & 29-30, 1999	- Dr. Manuel K. Palomar

As OIC they are authorized to discharge the functions of the Office of the President in addition to their official duties and responsibilities.


PACIENCIA P. MILAN
President

cc: Personnel
Accounting
Cash
COA
Budget/FMO
Records
File