VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte

OFFICE OF THE PRESIDENT

September 23, 1999

MEMORANDUM NO. §3
Series of 1999

T 0: Dr. Vicente A. Ouiton Dr. Justiniano L. Seroy Dr. Remigio P. Mollaneda Dr. Lelita R. Gonzal Dr. Salvador C. Dagoy Ms. Lourdes B. Cano Dr. Roberto C. Guarte Ms. Norma V. Cala Ms. Roberta C. Lemos Ms. Linda N. Mariscal Prof. Aurora S. Alkuino Ms. Rebecca B. Napiere Mr. Edgardo L. Dequito Ms. Jeanette B. Israel

Mr. Corazon U. Nuevo

R E: PARTICIPATION IN THE CONFERENCE-WORKSHOP OF MEMBER-INSTITUTIONS UNDER THE VISCA SYSTEM

You are hereby requested to attend a one-day Conference-Workshop of Member-Institutions under the VISCA System on September 28, 1999 at the VISCA Gymnatorium in the morning and at the Pavilion in the aftermoon.

The objective of the Conference-Workshop is to come up with applicable system and procedure necessary in the effective integration of administrative and academic functions.

For guidance and compliance.

Officer-In-Charge

cc: OVPA
OVPAA
College Secretary
Records
File