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OP Memorandum No. 481
Series of 2024

TO: Atty. Ryan C. Guinocor, Chief Legal Officer

RE: Investigation and Measures for Timely Inspection of Deliveries

FROM: DR. PROSE IVY G. YEPES
University President

DATE: May 30, 2024

We have received Audit Observation Memorandum (AOM) No. 2024-010 from the Commission on Audit (COA) dated May 24, 2024, regarding delays in the inspection, acceptance, and issuance of purchased supplies, materials, and equipment.

You are hereby directed to investigate the reasons for the delay in inspection and take appropriate measures to ensure timely and proper inspection of deliveries.

COA expects your response to the aforementioned audit observations within five (5) calendar days from receipt of their memorandum.

For your information and usual support.

cc: File
SPO Head
OIC Audit Team Leader
VPAF

OFFICE OF THE PRESIDENT

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