



Visayas State University

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Office of the President

17 December 2012

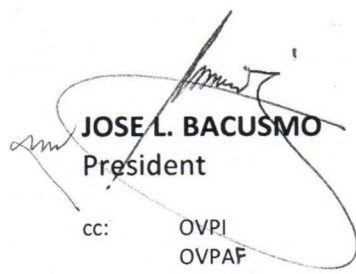
MEMORANDUM NO. 304
Series of 2012

T O: **Dr. Oscar B. Posas**

R E: **Designation as Officer-in-Charge, Visayas State University**

In connection with my official travel to Tacloban City and Los Baños, Laguna, you are hereby designated Officer-in-Charge of the Visayas State University on December 17 (pm) until 19, 2012.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
Records
File