

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

OFFICE OF THE PRESIDENT

May 15, 1996

MEMORANDUM NO. 60
Series of 1996

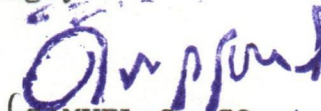
TO: Ms. Elizabeth Albiso
Ms. Evelyn Bestil
Mr. Albino Ocena
Ms. Corazon Nuevo
Mr. Samuel Modina
Mr. Silvestre Buzon
Ms. Erlinda Valenzona
Ms. Asteria Sevilla
Mr. Onofre Betonio
Mr. Juan Labra
Mr. Isabelo Bagarinao
Prof. Nelen Lambert
Mr. Domingo Flandez
Ms. Adelina Milan
Ms. Ederlina Diano
Ms. Luz Poliquit
Ms. Jocelyn Tabaranza
Mr. Prisco Vidal
Mr. Jovenal Belarmino
Ms. Concepcion Comon
Ms. Bernardita Bebira
Mr. El-Troubador Escabal
Mr. Arsenio Ramos
Mr. Simeon Sedrome
Ms. Regina Canono

RE: OBSERVATION TOUR TO VARIOUS STATE COLLEGES AND
UNIVERSITIES

For your own protection, please submit yourselves to a medical examination a week before your departure to assure that you are physically fit for long distance travel by land. A medical certificate must be secured in this regard and submitted to your head of party, Ms. Bernardita Bebira.

You are also reminded to prepare and submit a travel report to this office thru the Office of the Administrative Officer. A copy of the travel report shall form part of the prerequisite document to liquidate your TEV.

Please be guided accordingly.


SAMUEL S. GO
President *see*
5/16

cc: OVPA
OAA
Accounting Div.