

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES

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10 September 2019

MEMORANDUM NO. Series of 2019

T 0: Ms. Reena Rose P. Abonales

R Designation as Head, Office of Student Services & Student Scholarship Coordinator, VSU Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated as Head, Office of Student Services and Student Scholarship Coordinator, VSU Tolosa Campus effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

VSU-Tolosa Campus CC:

**OVPI** 

**OVPAF** 

**OVPPRGEA** 

**OVPRE** 

OUS

Deans

**Directors** 

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA Cash

Registrar Records

File

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.