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November 8, 1993

MEMORANDUM NO. 236  
Series of 1993

T O: Dr. Vicente A. Quiton

SUBJECT: VISCA-ATEP Program

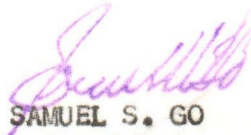
In view of the recent developments in VISCA, you are hereby assigned the following responsibilities related to the VISCA-ATEP programs:

1. Meet and discuss with key people/staff members who should be involved in the incoming activities of ATEP.
2. Prepare a proposal on the ATEP administrative set-up and other ATEP related activities/programs taking into account staff training and expertise and the institutionalization of ATEP in VISCA with the ADEE Department as the implementing unit.
3. Facilitate the continuation of the program in cooperation with all concerned personnel/staff, most especially those who are involved in teacher training.
4. In the meantime, act as ATEP Over-all Coordinator until the new ATEP administrative set-up is approved.

It is understood that these additional responsibilities will enhance the attainment of VISCA's goal to institutionalize and provide continuity to the ATEP program.

This office will appreciate receiving a report on this matter.

Please be guided accordingly.

  
SAMUEL S. GO  
President

cc: Dr. P. P. Milan  
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