

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte  
OFFICE OF THE PRESIDENT

April 8, 1996

MEMORANDUM NO. 49  
Series of 1996

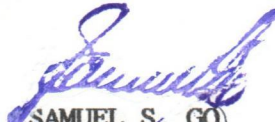
T O: Prof. Prudencio Q. Marquez

SUBJECT: Automatic Designation as Officer-in-Charge

In the exigency of the service and in the absence of Drs. Nerelito P. Pascual and Vicente A. Quiton due to official travel/on leave, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective immediately until revoked by the undersigned.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your regular duties and responsibilities as Director of LUAPO. However, matters which are policy determining should be brought to the attention of the undersigned.

Please be guided accordingly.

  
SAMUEL S. GO  
President

cc: Dept./Center/Unit/Office Heads  
COA  
Records