



LEYTE STATE UNIVERSITY

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Office of the President

29 January 2007

MEMORANDUM NO. 23

Series of 2007

T O: **Dr. Jose L. Bacusmo** - VP for Academic Affairs
Prof. Manolo B. Loreto, Jr. - Dean of Students
Dr. Annabella B. Tulin - Head, Alumni & Community Relations Office
Ms. Carmencita S. Reyes - USSO Placement Coordinator
Ms. Linda N. Mariscal - University Registrar

R E: **2007 Job Fair Committee**

You are hereby appointed as Members of the LSU's Job Fair Committee for the calendar year 2007 with the following functions:

1. Closely coordinate with the Department of Labor and Employment Regional & Field Offices in Tacloban and Ormoc Cities, respectively, and the Local Government Units in the neighboring towns;
2. To work hand in hand with POEA on matters involving overseas recruitment and job placement of our graduates and alumni;
3. To perform other tasks that may be requested by the Office of the President, DOLE, POEA and/or other partner agencies of the university.

Please be guided accordingly.


PACIENCIA P. MILAN
President