



LEYTE STATE UNIVERSITY

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Office of the President

12 February 2007

MEMORANDUM CIRCULAR NO. 5

Series 2007

T O: All Concerned

**R E: Working Committees for the 2007 LSU Main Campus
Commencement Exercises**

The Commencement Exercises for this school year is tentatively scheduled on 2 April 2007. To facilitate the orderly conduct and success of the said affair, committees are created. In this connection, the Chairpersons and Co-Chairpersons are requested to come to a meeting on February 19, 2007, 2:30 p.m. at OVPAF to discuss matters relative to this event and to make final suggestions of committee members.

Your usual cooperation is enjoined.


PACIENCIA P. MILAN
President

Working Committees for LSU Main Campus 2007 Collegiate Commencement Exercises

1. Academic Caps & Gowns for Students

Chairperson: Dr. Lolita Orge ✓
 Co-Chairperson: Dr. Eunice Beray ✓
 Members: Prof. Nancy Dumaguang
 Ms. Analou Montejo
 Ms. Melody Petilos
 Mr. Nilo Jordan

2. Academic Gowns for Speaker/Guests, Faculty and Graduate Students

Chairperson: Mr. Alex Tulin ✓
 Co-Chairperson: Ms. Epifania Tudtud ✓
 Members: All Property Office Staff

3. Honors and Awards

Chairperson: Dr. Jose Bacusmo ✓
 Members: Dr. Edgardo Tulin ✓
 Dr. Misael Diputado, Jr.
 Engr. Manolo Loreto, Jr.
 Mr. Simeon Sedrome
 Ms. Linda Mariscal

4. Programs/Ribbons and Distribution Committee

Chairperson: Mr. Daniel Tudtud, Jr. ✓
 Co-Chairpersons: Mr. Simeon Sedrome
 Members: Ms. Vivian Balbarino
 Ms. Antonieta Israel
 All Printing Press Staff

5. Commencement Rites

Chairperson: Ms. Linda Mariscal ✓
 Co-Chairperson: Dr. Oscar Posas ✓
 Members: Engr. Manolo Loreto, Jr.
 All College Deans
 All College Secretaries
 Department Heads
 Marshalls

6. Invitation

Chairperson: Prof. Jesusito Lim
 Co-Chairperson: Dr. Lourdes Cano ✓
 Members: Ms. Honey Sofia Colis
 Ms. Josefina Larrosa
 Ms. Elizabeth Albiso
 Ms. Melianida Faelnar

7. Stage Preparation/Demolition

Chairperson: Engr. Nestor Israel ✓
 Co-Chairperson: Engr. Mario Valenzona ✓
 Members: Mr. Domingo Flandez
 Mr. Silvestre Cagande
 Mr. Marcho Bandalan
 All GSO Carpenters

8. Lights and Sounds

Chairperson: Engr. Apolonio Encierto ✓
 Co-Chairpersons: Mr. Dominador Poliquit
 Mr. Clemence Borela
 Members: All GSO Electrical Staff

9. Accommodation at the Hostel, ATI Dorm and Bahay Alumni

Chairperson: Dr. Lolita Orge ✓
 Co-Chairpersons: Mr. Paul Avila
 Ms. Ginas Aurea Villagonzalo
 Members: All LSU Hostel Staff

10. Accommodation at the Guest House Governor's Cottage/Learning Center

Chairperson: Ms. Rebecca Napiere ✓
 Members: All Guest House Staff

11. Accommodation at the College Dorm for Parents

Chairperson: Engr. Manolo Loreto, Jr. }
 Co-Chairperson: Ms. Carmencita Reyes }
 Members: Mr. Junito Panonce
 Ms. Meriam dela Torre
 Ms. Meriam Luna

12. Transportation

Chairperson: Mr. Remegio Sanico
 Members: Mr. Jovenal Belarmino
 Ms. Honey Sofia Colis
 Engr. Ramon Orias
 Ms. Fe Lacerna
 Ms. Luzvisminda Ternura

13. Graduation Grounds (Seats/Tables/Rostrums/Plants/Flowers, etc.) and Hall Preparation

Chairperson: Engr. Mario Valenzona
 Co-Chairpersons: Prof. Elizabeth Briones
 Prof. Mario Baliad
 Members: Ms. Cecil Joy Duatin
 All GDR Laborers

14. Publicity (Information, Dissemination, Video, and Streamers) and Campus Tour

Chairperson: Dr. Manuel Palomar ✓
 Co-Chairpersons: Ms. Christina Gabrillo
 Dr. Rotacio Gravoso
 Ms. Zenaida Gerona
 Dr. Anabella Tulin
 Members: Ms. Adelina Carreno
 Mr. Domingo Flandez
 Mr. Jude Nonie Sales
 Mr. Jesus Freddy Baldos
 Mr. Raul Abit
 Mr. Vicente Cordero

Working Committees for LSU Main Campus 2007 Collegiate Commencement Exercises

15. Exhibits

Chairperson: Dr. Othello Capuno —
 Co-Chairpersons: Dr. Lelita Gonzal —
 Dr. Wolfreda Alesna
 Members: Dr. Eutiquio Sudaria
 Dr. Lutgarda Palomar
 Dr. Lualhati Noriel
 Dr. Fe Gabunada
 Prof. Algerico Mariscal

16. Guest Reception at the Guest House

Chairperson: Dr. Lourdes Cano —
 Co-Chairpersons: Ms. Pia Fleur Noriel —
 Members: Ms. Jessie Lou Libby
 Ms. Annie Gravoso
 Ms. Ma. Fe Limsiaco
 Ms. Marivel Mancing
 Ms. Melody Petilos
 Mr. Randy Omega

17. Baccalaureate Services

Chairperson: Dr. Nerelito Pascual
 Co-Chairperson: Prof. Norberto Canada —
 Members: Dr. Misael Diputado, Jr.
 Dr. Julie Tan
 Engr. Manolo Loreto, Jr.
 Prof. Leonardo Gapuz
 Ms. Cynthia Godoy
 Ms. Shirely Nayre
 Ms. Bernardita Bibera
 Ms. Vilma Patindol

18. Finance

Chairperson: Dr. Jose Alkino, Jr. —
 Co-Chairperson: Ms. Norma Cala —
 Members: All Finance Committee
 Members

**19. Security, Colors, Formation and Marshall
 (Philippine Flag and ViSCA Banner)**

Chairperson: Engr. Celso Gumaod —
 Co-Chairperson: Engr. Manolo Loreto, Jr.
 Members: Mr. Venerando Jose
 All LSU Security Guards
 Selected ROTC Cadets

20. Food Preparation

Chairperson: Ms. Rebecca Napiere —
 Co-Chairperson: Ms. Magnolia Lao —
 Members: Prof. Jovita Dabuet X
 Prof. Alicia Masendo
 Ms. Alicia Andrade
 All Guest House Staff

21. Table Setting and Utensils Preparation

Chairperson: Ms. Aireen Clores —
 Co-Chairperson: Dr. Nelen Lambert —
 Members: Ms. Vilma Olleras
 Ms. Magnolia Lao
 All Guest House Staff

22. Food Service

Chairperson: Ms. Rebecca Napiere —
 Co-Chairperson: Dr. Nelen Lambert —
 Members: Ms. Luzvismina Ternura
 Ms. Honey Sofia Colis
 Ms. Josefina Larrosa
 Ms. Melianida Faelnar
 Prof. Nancy Dumaguing
 All Guest House Staff
 Selected HRTM Students

**23. Commencement Ushering and Reception
 (at the Hilltop Amphitheater)**

Chairperson: Ms. Norma Cala —
 Co-Chairpersons: Ms. Teresita Quiñanola —
 Ms. Wenifreda Oclinaría
 Members: Ms. Fe Calunangan
 Ms. Evelyn Bestil
 Ms. Myrna Pancito
 Ms. Joanne Alberca
 Ms. May Grace Lao
 Mr. Marnel Leona
 Engr. Alvin Alvarado
 Mr. George Valenzona
 Mr. Ian Alcober
 Ms. Mildred Jubay
 Mr. Eric Fernandez
 Mr. Sherwin Ludevise

24. Steering

Chairperson: Dr. Paciencia Milan
 Co-Chairpersons: Dr. Jose Bacusmo
 Mr. Daniel Tudtud, Jr.
 Ms. Linda Mariscal
 Members: Administrative Council