



LEYTE STATE UNIVERSITY

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Philippines

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Office of the President

8 January 2004

MEMORANDUM NO. 03

Series of 2004

T O: Dr. Roberta D. Lauzon - *RL*
Dr. Marilyn M. Belarmino - *MB* 11/13/04
Dr. Ma. Juliet C. Ceniza - *JC*
Ms. Avril Adrienne B. de Guzman - *AG*
Prof. Jesusito L. Lim - *JL* 1/12/04
Mr. Ludito V. Ramirez - *LR*
Mr. Randy G. Omega - *RO*
Mr. Ernesto F. Bulayog - *EB*

R E: Uniform Committee

With Dr. Roberta D. Lauzon as Chairperson and the rest as members, please constitute yourselves into a Faculty and Staff Uniform Committee to look into our uniform for the year 2004 effective immediately. Your committee is expected to come up with recommendations as to the design, material, sewing and other relevant matters pertaining to staff uniform. Please submit your recommendations to this office as soon as possible.

Please be guided accordingly.

Pue
PACIENCIA P. MILAN
President *PM*

cc: Dr. E. O. Landerito - *EL* 1/13
Ms. N. V. Cala - *NC* 1/13
Ms. W. T. Oclitaria - *WO* 1/13
Prof. J. A. Gapuz - *JG* 1/16
Prof. M. I. Galinato - *MG* 1/16