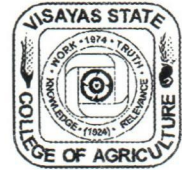


# **VISAYAS STATE COLLEGE OF AGRICULTURE**

Baybay, Leyte, Philippines

Office of the President



30 May 2000

## **MEMORANDUM NO. 105**

Series of 2000

**T O: Mr. Raul Abit  
Ms. Norma Cerna**


**R E: Office Deployment**

For improved efficiency and effectiveness of our support services and as part of ViSCA's human resource development intervention, the following staff shall be deployed in various offices:

- a. Mr. Raul Abit - to the Supply Office in the Administration
- b. Ms. Norma Cerna - to the Security Office

This office deployment takes effect June 5, 2000 until revoked or terminated by the appropriate office. The personnel concerned are directed to effect the necessary turn-over of their duties and responsibilities before assuming in their new office.

For immediate compliance.

  
**PACIENCIA P. MILAN**  
President

cc: OVPA  
OAA  
HRMDO  
SPMD  
COA  
Security Office  
Accounting Div.  
Cash Div.  
Records  
File