

Visayas State University

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: <u>www.vsu.edu.ph</u>

Office of the President

1 July 2013

MEMORANDUM NO. 183

Series of 2013

T O: Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In connection with the trip to Cabalian, So. Leyte, you are hereby designated Officer-In-Charge of the Visayas State University tomorrow, July 2, 2013 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

CC:

OVPI

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

Accounting Cash

COA

IASO

ODAHRD/PRPEO

FMO/Budget

Records

File