



22 February 2021

MEMORANDUM NO. 106

Series of 2021

T O: Ms. Louella C. Ampac

8/9/21

R E: Designation as Director for Financial Management

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director for Financial Management effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Director, you are directed to:

1. Provide leadership in the preparation of financial management of all units of the University;
2. Provide assistance to the University President through the VP for Administration and Finance (OVPAF) in the management of the financial resources of the University as well as the establishment/installation of finance – related information systems;
3. Prepare and provide financial data for centralized fiscal planning, maintenance, consolidation and updating of financial records and reports for data banking;
4. Provide regular report on the matching of implemented physical plans and the financial status to the OVPAF and the President.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

Edgardo E. Tulin

EDGARDO E. TULIN
President

cc: OVPA
OVPAF
OVPREI
OVPSAS
OVPPRGAS
OUS
ODAHRD/PRPEO
ODF/Budget
IASO
Accounting

Cash
COA
Registrar
Deans
Directors
Records
File