



LEYTE STATE UNIVERSITY

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Office of the President

16 December 2005

MEMORANDUM NO. 292

Series of 2005

T O: **Prof. Jesusito L. Lim**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Tacloban City, you are hereby designated Officer-in-Charge of the Leyte State University on December 19, 2005.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President

cc:

OVPA - 12/19/05
OVPAF - 12/19/05
OVPDEA - 12/19/05
Deans
Directors
OUS
Personnel
Accounting
Cash
COA
ODF
Budget
Records
File