



LEYTE STATE UNIVERSITY

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Office of the President

12 January 2007

MEMORANDUM NO. 10

Series of 2007

T O: Engr. Celso F. Gumaod

R E: Designation as Chief Safety Officer

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Chief Safety Officer effective January 12, 2007 until December 31, 2007 or unless sooner revoked or terminated by higher authorities.

As such, you are expected to perform that following duties and responsibilities:

1. Assume as Chief of the University Security Force and perform among others, functions of managing the unit that protects life and property within the campus;
2. Prepare and implement security and safety plans for the college campus and its facilities and personnel;
3. Manage and supervise the Solid Waste Management Program of the university;
4. Perform other functions as directed by management.

As Chief Safety Officer, you are entitled to the privileges granted to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President.

cc: LSU Security Force

OVPAF

OVPAA

OVPDEA

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