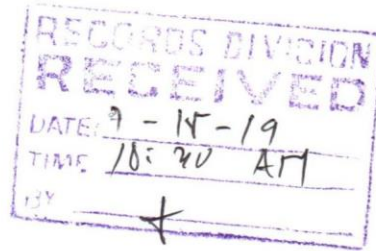




15 July 2019

MEMORANDUM NO. 282
Series 2019



T O: Ms. Erlinda S. Esguerra
Head, Accounting Office

R E: Immediate Action to Address Discrepancies on VSU's Premium and Loan
Remittances for the Month of May 2019

Relative to the letter from GSIS-Maasin Branch dated Jul. 4, 2019 informing this office on the discrepancies for VSU-Main campus on its Premium and Loan Remittances for the due month of May 2019, your office is directed to submit the necessary forms to address the discrepancies immediately. For your reference, attached is the GSIS letter and monthly summary of the noted discrepancies.

Your office is also reminded to submit timely an accurate Premium and Loan Remittances to GSIS every month.

For strict and prompt compliance.

for
EDGARDO E. TULIN
President *July 15/19*

cc:

Ms. Louella C. Ampac, ODF
Dr. Lourdes B. Cano, ODA-HRD

Ans