

Office of the President

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11 June 2018

MEMORANDUM NO. 245 Series of 2018

T O: Dr. Beatriz S. Belonias

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to VSU Tolosa Campus, you are hereby designated Officer-in-Charge of the Visayas State University today, June 11, 2018 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

cc:

**OVPAF** 

OVPI

**OVPPRGEA** 

**OVPRE** 

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File