



LEYTE STATE UNIVERSITY

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Office of the President

10 December 2003

MEMORANDUM NO. 278

Series of 2003

- T O:** Ms. Milagrosa L. Gamotin
Dr. Casimiro D. Carcallas
Dr. Zosimo M. de la Rosa
Prof. Roque C. de Pedro, Jr.
Ms. Jeanette B. Israel
Ms. Velma P. Bontuyan
- R E:** Ad Hoc Committee to Conduct Audit of ACIAR Funds
Handled by ViFARD

With Ms. Milagrosa L. Gamotin as Chairperson and Ms. Jeanette B. Israel as Secretary, please constitute yourselves into an Ad Hoc Committee to conduct audit of ACIAR funds for implementation by LSU but managed by ViFARD.

In your audit, also please determine the extent of responsibility and accountability LSU staff have in the disbursement and utilization of these funds. A review of the agreement of the two parties may be necessary in addition to the regular audit of the fund utilization and disbursement.

Please submit your report and recommendation not later than January 15, 2004.

Please be guided accordingly.


PACIENCIA P. MILAN
President