

Visayas State University

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Office of the President

2 August 2011

MEMORANDUM NO. 183 Series of 2011

T 0: Prof. Alan B. Loreto

Designation as Officer-In-Charge, Visayas State University R E:

In connection with my travel to Naval, Biliran, you are hereby designated Officer-In-Charge of the Visayas State University, today, August 2, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

JOSE/L. BACU

OVPAF cc:

OVPAA

OVPPRG

OVPRE

OUS

Deans Directors

Accounting

Cash

COA

ODF

ODAHRD PRPEO

Budget Records

File