



9 August 2022

**MEMORANDUM NO. 619**

Series of 2022

**T O: Mr. Marvin B. Bandalan**

**R E: Deployment to the Institute of Human Kinetics (IHK)**

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective immediately and will be deployed to the Institute of Human Kinetics.

Kindly report to Dr. Charis B. Limbo, Director of IHK, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Office of the Director for Human Resource Management is hereby directed to oversee the redeployment.

For compliance.

**EDGARDO E. TULIN**  
President

cc: Dr. D. S. Tan  
Ms. H. S. V. Colis  
Dr. C. B. Limbo  
Prof. A. M. Pomida  
IGP  
ODHRM/OHRSPPR  
Records  
File