



8 March 2022

MEMORANDUM NO. 385

Series of 2022

T O: Dr. Gerald B. Monsanto

R E: Designation as Head, Office of Alumni, VSU Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Office of Alumni, VSU Villaba Campus effective July 1, 2022 until December 31, 2022 or unless sooner revoked or terminated by higher authorities.

As Head, you are directed to:

1. Strengthen the collaboration of the alumni association and VSU to enhance implementation of development programs of the university.
2. Develop and implement programs that benefit the alumni and the alumni association through social events, and professional seminars that provides updates on science, technology and volunteerism.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

This supersedes previous issuances on the same subject.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc:	VSU-Villaba	Accounting
	OVPA	Cash
	OVPAF	COA
	OVPREI	Registrar
	OVPSAS	Records
	OVPPRGAS	File
	OUS	
	ODHRM/OHRSSPR	
	ODF/Budget	
	OHIA	
	Deans	
	Directors	