



# Visayas State University

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Office of the President

1 September 2009

## MEMORANDUM CIRCULAR NO. 46

Series of 2009

**T O: All Vice Presidents, College Deans, Center Directors,  
Department and Office Heads**

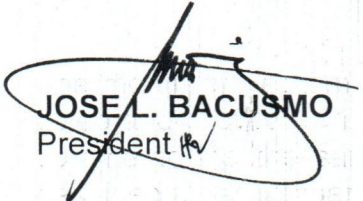
**R E: Participation to the Activities of the Philippine Civil  
Service Month**

The month of September is the Philippine Civil Service Month. This year is the celebration of the 109<sup>th</sup> Anniversary of the Philippine Civil Service. To commemorate the said celebration, the university as a government institution, has lined up a number of activities (please see attached sheet). Please direct all your faculty and staff to actively participate in these activities.

Moreover, to commence the month-long celebration, a **university-wide Flag raising ceremony** and a **program** are scheduled on **September 7, 2009 (8:00am)** at the **Hilltop Amphitheater**. Flag raising ceremonies at different offices is suspended as everybody is expected to be present at the Amphitheater.

For Deans of the External campuses, you may likewise conduct similar activities in your respective campuses if applicable and require all faculty and staff to participate.

For your guidance and compliance.

  
**JOSE L. BACUSMO**  
President

# **SCHEDULE OF ACTIVITIES CSC MONTH – SEPTEMBER, 2009**

<u>Activity</u>	<u>Date and Time</u>	<u>Venue</u>
Flag Raising Ceremony	September 7, 2009 8:00 a.m.	VSU Hilltop Amphitheater
Welcome/Introduction of New Faculty and Staff	September 7, 2009	VSU Hilltop Amphitheater
Hataw	Every Tuesdays & Thursdays for the month of September 4:00 – 5:00 p.m.	IHK, Tennis Courts and anywhere on campus
Taking of Blood Pressure	September 16-18, 2009	VSU Admin. Bldg.
Orientation Seminar on Appointments and Benefits for New Entrants	September 18, 2009 3:00 – 5:00 p.m.	OVPAP Conference Room
Seminar on Customer Service and Implementation of Citizens Charter	September 22, 2009	CCE Bldg., 1 <sup>st</sup> Floor
Parade/Hataw Culmination	September 25, 2009 3:00 – 5:00 p.m.	VSU Oval Grounds and Gymnasium

## FLAG RAISING CEREMONY PROGRAM

VSU Hilltop Amphitheater  
September 7, 2009

PART I: **Flag Raising Ceremony** - **Administration Building**

PART II: **Program: Opening Salvo of the 109<sup>th</sup> Civil Service  
Anniversary Celebration**

Invocation - Ms. Christie Cyrene T. Tauy 

Pambansang Awit - Ms. May Grace G. Lao 

Welcome Remarks - Dr. Oscar B. Posas   
VP for Academic Affairs, VSU

Intermission

Introduction of New Faculty  
and Staff Entrants - Respective Dept./Unit Heads

Message - Dr. Jose L. Bacusmo  
President, VSU

Intermission

Closing Remarks - Dr. Roberto C. Guarte   
VP for Administration & Finance

Mr. Jesus Freddy Baldos  
EMCEE 