

October 19, 1990

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MEMORANDUM NO. 170
Series of 1990

T O: Prof. Camilo D. Villanueva
Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

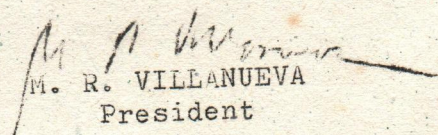
You are hereby designated Officer-in-Charge of the College as follows:

Prof. C.D. Villanueva - Oct. 21-28 or until the return of Dr. P.P. Milan;

Dr. P.P. Milan - Oct. 29 until my return

I will be in Manila, Los Baños, Davao and again Manila to attend the USAID meeting, PCARRD budget dialogue, Coconut-Based Farming Systems R & D Review and Workshop, and the KASALI meeting, respectively.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Business Affairs and Director of Instruction, respectively.


M. R. VILLANUEVA
President

cc: Dept/Office/Center Heads