

OFFICE OF THE PRESIDENT

July 5, 1994
July 4, 1994

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MEMORANDUM NO. 66
Series MEMORANDUM NO. 65
Series of 1994

T O: All Concerned
T O: Dr. Rogelio A. Jaime
SUBJECT: Re: Dept. of Agricultural Education & Extension Narra

SUBJECT: ATEP Administrators' Meeting

We are aware that cutting of Narra is prohibited by existing forestry laws.

You are hereby directed to attend the ATEP Administrators' Meeting in Bilar, Bohol on July 6-7, 1994 chargeable against the ill ATEP funds in VISCA. national tree by refraining from requesting furniture and other fixtures made of NARRA. As a government agency, The proposal prepared by Dr. P. P. Milan on Faculty Exchange rule will be presented to the ATEP Administrators, ATEP-PMU and EDPITAF representatives.

The Supply Office and the Accounting Division are directed not to Please be guided accordingly. furniture, fixtures made of NARRA lumber.

For the guidance of all concerned.

Samuel S. Go
SAMUEL S. GO
President

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SAMUEL S. GO
President

cc: Records
File

cc: Chief, SPMD
Accountant/Accounting Division
All Office/Department Heads & Center Directors
File