

OFFICE OF THE PRESIDENT

358

October 6, 1993

MEMORANDUM NO. 211
Series of 1993

T O: Dr. Paciencia P. Milan
Dr. Justiniano L. Seroy
Dr. Rogelio A. Jaime
Prof. Norberto F. Canada

SUBJECT: CHANGES OF DESIGNATED POSITIONS/ASSIGNMENTS

In line with the policy approved by the Board of Trustees which limits the number of designated positions that a ViSCA staff member can occupy, Dr. Paciencia P. Milan is relieved of her responsibilities as ATEP Program Coordinator and ODI Director effective October 7, 1993. However, she will continue working as Program Leader of the GTZ Program in ViSCA. As a consequence, the following faculty members are hereby designated as follows:

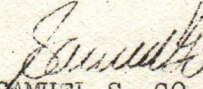
1. Dr. Justiniano L. Seroy - OIC Director of Instruction
2. Dr. Rogelio A. Jaime - OIC ATEP Program Coordinator
3. Prof. Norberto F. Canada - OIC Head of DAL

Dr. Paciencia P. Milan is requested to brief Dr. Justiniano L. Seroy and Dr. Rogelio A. Jaime of their new work assignments. Similarly Dr. Justiniano L. Seroy is enjoined to brief Prof. Norberto F. Canada regarding his new responsibilities as OIC Head of the Arts and Letters Department.

All newly designated faculty members are entitled to the usual privileges attached to their designated positions.

Earlier designations that are not consistent with this memorandum are hereby rescinded.

Please be guided accordingly.


SAMUEL S. GO
President

cc: All Dept./Center/Office Heads
Records
File