MEMORANDUM NO. 26 Series of 1989

T O: Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, March 9, 1989 or until my return. I will be in Tacloban City to attend SDC/ESC meetings at NSDA Regional Office.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Instruction.

Officer-in-Charge

and

VP for Academic Affairs

cc: Budget
COA
Personnel
Accounting
Records
File