

240

April 16, 1991

MEMORANDUM NO. 48  
Series of 1991

T O: Prof. Camilo D. Villanueva

R E: Designation as Officer-in-Charge of the College

In connection with my official travel to Manila to attend PCARRD meeting, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, April 17-19, 1991 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Business Affairs.

*Eliseo R. Ponce*  
ELISEO R. PONCE  
Officer-in-Charge  
and  
Director, ODREx

cc: Budget  
C O A  
Accounting  
Personnel  
Records  
File