

OFFICE OF THE PRESIDENT

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28 November 2022

MEMORANDUM NO. 754
Series of 2022

T O: Dr. Daniel Leslie S. Tan

R E: Designation as Officer-In-Charge, Visayas State University

In view of my travel to SLSU and Holy Land, you are hereby designated Officer-in-Charge of the Visayas State University on November 29, December 1 & 2, 2022 respectively, or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

cc: OVPAA

OVPAF

OVPSAS

OVPPRGAS

OVPREI

OUS

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Directors

Accounting

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COA

OHIA

FMO/Budget

ODHRM/OHRSPPR

Registrar

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