

## Visayas State University

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Office of the President

16 July 2012

MEMORANDUM NO. 186
Series of 2012

TO

Ms. Miriam Tan

Tarpauline graphic design

Mr. Ian Kim Gahov

"

Dr. Feliciano Sinon

Tarpauline installation

NARC laborers

RE :

Additional Members for the Marketing and Promotion Committee for the 88<sup>th</sup>

**Founding Anniversary of VSU** 

With Dr. Lourdes B. Cano as Chairperson, you are hereby designated as additional members of the Marketing and Promotion Committee for the 88<sup>th</sup> VSU Founding Anniversary.

As such, you are hereby instructed to do the following:

- design and installation of tarpaulins for main, major and minor sponsors, donors and benefactors;
- on-time posting of such tarpaulins in designated areas;
- coordinate with the Chairperson of the committee regarding this assignment.

Your full cooperation is highly expected.

President

cc: Dr. Lourdes B. Cano- Chairperson, Marketing and Promotion Committee