

LEYTE STATE UNIVERSITY

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Office of the President

13 December 2004

MEMORANDUM NO. 294

Series of 2004

T O: Dr. Manuel K. Palomar

R E: Designation as Vice President for Academic Affairs

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Vice President for Academic Affairs on hold-over capacity until such time that a new organizational structure shall have been approved by the BOR.

As Vice President for Academic Affairs, you are entitled to the privileges granted and responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President p

cc:

OVPAA

OVPAF

OVPRE OUS

OSA

Registrar

College Deans

HRMDO

ODF

Accounting

Budget

ODA

Records

File