



29 April 2021

MEMORANDUM NO. 412

Series of 2021

T O: Dr. Beatriz S. Belonias
Dr. Maria Juliet C. Ceniza
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Ms. Honey Sofia V. Colis
Mr. Ulderico B. Alviola

R E: CY 2022 Budget Proposal

In connection with our annual preparation activity, we would like to request your office to furnish the following data that are needed as supporting documents in the CY 2022 agency budget proposal where applicable:

1. OVPREI

- Major Research Programs (FY: 2020; 2021; 2022)
- External Funding/Linkages (FY: 2020; 2021; 2022)
- Extension Services Activities (FY: 2020; 2021; 2022)

2. Accounting Office

- Sources and Uses of Income (FY: 2020; 2021; 2022)

3. Budget Office

- Consolidated comparative budget of the entire VSU system from all sources FY: 2020-2022

4. OVPPRGAS

- CY 2020 Accomplishment Report Highlights

5. ODGS, ODS, VSUIHS, OVPSAS

- Budget estimates for the graduate, undergraduate and high school scholarship
- Merit Scholarship Program per school term for Main and External Campuses (Form G)

6. Office of the University Registrar (OUR)

Enrollment Data (Main & External Campuses)

- Weighted Enrolled Units, by level/course (SY:2019-2020; 2020-2021; 2021-2022)
- Data on Head Count and FTE, by level/course (SY: 2020-2022)
- Data on Graduates by course (SY: 2019-2020)
- Data of Board Examination Performance (SY: 2019-2020)
- Course Offerings-Degree and Non Degree Program (SY:2019-2020; 2020-2021; 2021-2022)

7. ODAHRD

Main and External Campuses

- Faculty Profile (CY: 2020-2022) according to degree program (Form G)
- Summary of Filled and Unfilled Positions as of December 31, 2020 and April, 2021

8. Office of the Director for Quality Assurance (ODQA)

- List of Centers of Excellence
- List of Accreditation

9. Information Office


- Updated Directory of Officials and Key Positions as of April, 2021

10. Office of the President

- List of Memorandum of Agreement (MOA)

Please submit the above data to the ODFM/Budget Office on or before May 10, 2021 duly signed hard copy in A4 size bond paper.

Your cooperation is highly appreciated.


EDGARDO E. TULIN
President