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LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

17 August 2001

MEMORANDUM NO: 117
Series of 2001

T O: **Dr. Rodolfo G. Escalada** - *8/22*
R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Nueva Vizcaya and Los Baños, you are hereby designated Officer-in-Charge of the Leyte State University on August 23-24, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

A handwritten signature in purple ink, appearing to read "Paciencia P. Milan".

PACIENCIA P. MILAN
President

cc:

Personnel

Accounting

Cash

COA

Budget/FMO

Records

File

-8/23/01

-8/23/01

-8/23/01

-8/23/01

-8/23/01

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