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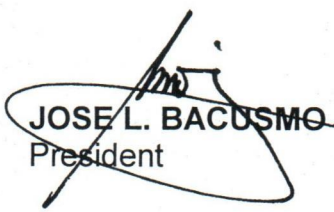
MEMORANDUM CIRCULAR NO. 27
Series of 2010

T O: All Concerned Faculty

R E: Teaching Catch Up Courses Among BEEd/BSEd Students

As required by the Commission on Higher Education (CHED) and the Professional Regulation Commission (PRC), there is a need to offer additional courses in the BEEd/BSEd curricula in order for our education students to graduate and be able to take the Licensure Examination for Teachers (LET). Being additional courses, the same can no longer be scheduled during regular office hours. Furthermore, the students have no other free time except after office hours or during weekends. In this connection, faculty members who will be handling these catch up courses beyond office hours or during weekends will be given honorarium subject to existing accounting and auditing rules and regulations.

For information and guidance.


JOSE L. BACUSMO
President