



# LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte  
Philippines

*Office of the President*

23 February 2004

**MEMORANDUM CIRCULAR NO. 18**  
Series of 2004

**T O:** All Faculty and Staff


**R E:** Suspension of Classes on 26-27 February 2004

The Faculty and Staff Sportsfest is an annual activity of the University which is included in the University's Academic Calendar. The dates of the said activity are likewise approved by the Board of Regents in recognition to the need for physical exercise and friendly competition among the University's employees.

The main purpose of this Sportsfest activity is to give the faculty and staff the opportunity to be more involved in sports and active physical activity as a way of rejuvenating oneself. Moreover, this activity provides avenues by which employees get to meet fellow employees, especially those from the external campuses, in a more relaxed and enjoyable atmosphere.

To give the faculty and staff the chance to actively participate and enjoy the two day Sportsfest activity, classes at all levels of the University are hereby suspended for the duration of this year's Faculty and Staff Sportsfest

For the information and guidance to all concerned.

  
**PACIENCIA P. MILAN**  
President