



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
VICE PRESIDENT FOR
ACADEMIC AFFAIRS**

26 July 2024

MEMORANDUM CIRCULAR NO. 17-a
Series of 2024

T O: ALL VSU FACULTY AND CONTINUING STUDENTS

R E: ENROLLMENT SCHEDULE FOR THE FIRST SEMESTER AY 2024-2025

The schedule of enrollment for all continuing students for the 1st semester AY 2024-2025 will start on 29 July 2024 (Monday). Please refer to the schedule below for details:

Regular Students

Second Year	July 29
Third Year	July 30
Fourth/Fifth/Sixth Year	July 31

Irregular Students

First Year Standing	August 1-2
Second Year	August 3-4
Third Year	August 5
Fourth/Fifth/Sixth Year	August 6

Graduate Students

July 1- August 9

Late Registration (w/ Fines)


August 12-23

All academic advisers are requested to assist their advisees during the enrollment period, specifically in reviewing and approving the Registration Form (RF).

In lieu of the academic adviser, the designated department enrollment focal person will handle the approval of the student's enrollment.

Further, all department DRCs are hereby requested to submit a copy of the approved RF to the Registrar's Office every Wednesday and Friday during the enrollment period.

For your information and guidance.


ROTACIO S. GRAVOSO, Ph.D.
Vice President for Academic Affairs

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