MEMORANDUM NO. 39 Series of 1990

T 0 : Dr. Paciencia P. Milan

 $R\ E$: Designation as Officer-in-Charge of the College

You' are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective February 22, 1990 until my return. I will be in Manila to attend the Board of Trustees meeting.

During my absence, you are authorize to perform the functions of my office including its representation in legal cases and legal contracts.

M. R. VILLANUEVA
President

cc: Budget
COA
Personnel
Accounting
Records