

OFFICE OF THE PRESIDE

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph



Management System ISO 9001:2015

www.tuv.com ID 9108658749

12 March 2021

MEMORANDUM NO. 369 Series of 2021

T O: All Concerned

R E: Designation as Inspectors

In view of the retirement of some personnel and in order to ensure proper and speedy process of procurement as well as payment of procured good and services, you are hereby designated as Inspectors to wit:

Category	Designated Inspector
Infrastructure Projects	Engr. Mario Lilio P. Valenzona
Construction Materials	Engr. Marlon G. Burlas
Electrical Equipment and Supplies	Engr. Marlon G. Burlas
	Engr. Philip Caesar L. Ebit
Supplies and Non-Construction Materials	Ms. Ma. Fe A. Baslan
Laboratory Equipment and Supplies	Mr. Legario B. Ramos
IT Equipment/Parts	Engr. Sean O. Villagonzalo

This memorandum takes effect immediately.

Please be guided accordingly.

EDGARDO E. TULIN

President

CC;

OVPAF OHIA ODF

Accounting Records File