



27 May 2021

MEMORANDUM NO. 463
Series of 2021

T O: All Concerned Faculty and Staff

R E: Task force for the Online AACUP Accreditation (Level II) of the Ph.D. in Entomology and Ph.D. in Plant Pathology on November 8-12, 2021

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online Accreditation (Level II) of the **Ph.D. in Entomology** and **Ph.D. in Plant Pathology**, effective May 1, 2021 until November 30, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
<p>A. Overall Coordination for the Two Programs: Dr. Elvira L. Oclarit</p> <p>Coordinator for PhD Entomology: Mr. Jay Darryl L. Ermio</p> <p>Coordinator for PhD Plant Pathology: Dr. Lucia M. Borines</p>	<ol style="list-style-type: none"> 1. Oversee the preparation of the Program Performance Profiles (PPPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other documents needed for the accreditation of the Ph.D. in Entomology and Ph.D. in Plant Pathology programs; 2. Coordinate with ODQA for any concern related to the AACUP accreditation of the Ph.D. in Entomology and Ph.D. in Plant Pathology programs. 3. Inform the ODQA regarding the programs' readiness to submit documents for in-house evaluation;
<p>B. Area Incharge</p> <p>Area I (VMGO) – Ms. Mannylen C. Alde</p> <p>Area II (Faculty) - Prof. Elsie E. Salamat</p> <p>Area III (Curriculum and Instruction) - Dr. Elvira L. Oclarit</p> <p>Area IV (Support to Students) – Ms. Mannylen C. Alde</p> <p>Area V (Research) – Dr. Lucia M.</p>	<ol style="list-style-type: none"> 1. Take charge in the preparation of the Program Performance Profiles (PPPs), supporting documents and compliance report for the assigned area/s; 2. Submit to ODQA (formerly QAC) e-copies of the Program Performance Profiles (PPPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other needed documents during the designated deadlines; 3. Upload documents in the google drive / google site / web page(will be designed in cooperation with the

<p>Borines</p> <p>Area VI (Extension and Community Involvement) – Mr. Jay Darryl L. Ermio</p> <p>Area VII (Library) – Mr. Jay Darryl L. Ermio</p> <p>Area VIII (Physical Plant and Facilities) – Prof. Yolanda C. Mangaoang</p> <p>Area IX (Laboratories) – Prof. Yolanda C. Mangaoang</p> <p>Area X (Administration) – Dr. Elvira L. Oclarit</p>	<p>VSU Web Team) to be shared to the in-house evaluators and the AACCCUP accreditors;</p> <p>4. Serve as local counterparts of the AACCCUP accreditors;</p> <p>5. Attend follow up meetings called by the ODQA or OP.</p>
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For your guidance.


 EDGARDO E. TULIN
 President