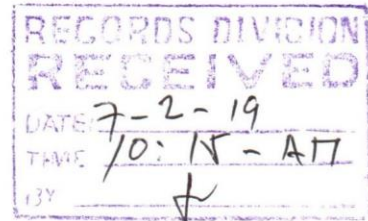




28 June 2019

MEMORANDUM NO. 263
Series of 2019



T O: Engr. Manuel E. Casangcapan


R E: Designation as OIC Head, Department of Agricultural and Biosystems Engineering (DABE)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Head of the Department of Agricultural and Biosystems Engineering (DABE) effective July 1, 2019 until a new head will be appointed or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
DABE
USSO
IASO
Accounting
COA
Cash
Registrar
Records 
File