

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

28 June 2019

MEMORANDUM NO. 263
Series of 2019

T O: Engr. Manuel E. Casangcapan

R E: Designation as OIC Head, Department of Agricultural and Biosystems

Engineering (DABE)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Head of the Department of Agricultural and Biosystems Engineering (DABE) effective July 1, 2019 until a new head will be appointed or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULI

President

cc: OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DABE

USSO

IASO

Accounting

COA

Cash

Registrar

Records File

Vision: A globally competitive university of science, technology, and environmental conservation.

Mission: Development of highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.