



# VISAYAS STATE UNIVERSITY

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*Office of the President*

29 July 2008

**MEMORANDUM CIRCULAR NO. 45**  
Series of 2008

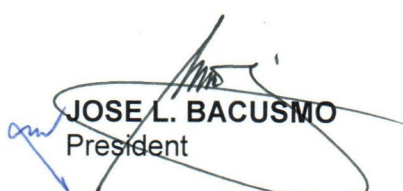
**T O: All Vice Presidents, College Deans, Center Directors, Dept./Office Heads  
Concerned**

**R E: Orientation on the PMS-OPES**

CSC Memorandum Circular No. 07, Series of 2007, mandates all government agencies to implement the Performance Management System – Office Performance Evaluation System (PMS-OPES). Based on said circular, it is supposed to be implemented in SUCs as of June 30, 2008. Unfortunately, we have not yet put in place the system, hence, we target to implement the same starting the January – June 2009 rating period.

In order to facilitate the setting up of the system and in preparing an OPES Reference Table which is the very basis before the system can be implemented, the Office of the Director for Administration will conduct a series of orientation of the PMS-OPES in the different units of the University including the external campuses. The Heads of units are therefore requested to arrange when the said orientation can be done in your respective units by coordinating with Ms. Ma. Cristina U. Ramirez who will prepare the schedule of this orientation.

For your cooperation.

  
**JOSE L. BACUSMO**  
President

cc: ODA  
HRMDO  
Ms. M. C. U. Ramirez  
Records  
File