

Disayas State University

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Office of the President

17 December 2012

MEMORANDUM NO. 321
Series of 2012

To:

Dr. Oscar B. Posas

Prof. Alan B. Loreto

Re:

Recall of Force Leave

Due to the exigency of your services, your applications for force leave on Dec. 17-21, 2012 are hereby recalled.

You are directed to report to office on the said dates to do your duties and responsibilities in your respective offices. Please be guided accordingly.

JOSE L. BACUSMO

cc: Ms. Teresita L. Quiñanola - Head, PRPEO