

OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph

Website: www.vsu.edu.ph



17 January 2023

MEMORANDUM NO. 47 Series of 2023

T 0:

O: Dr. Beatriz S. Belonias

R E:

Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to USA, you are hereby designated Officer-in-Charge of the Visayas State University on January 30 to February 3, 2023, or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

Conforme:

BEATRIZ S. BELONIAS

VP for Academic Affairs

CC:

OVPAA

OVPAF

OVPSAS

OVPPRGAS

OVPREI

OUS

Deans

Directors

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/OHRSPPR

Registrar

Records

File