



MEMORANDUM CIRCULAR NO. 102
Series of 2024

TO: All Concerned Regular VSU Employees

RE: Compliance Order for Submission and Completion of SALN

FROM: DR. PROSE IVY. G YEPES
University President

DATE: May 13, 2024

In line with our commitment to uphold transparency and accountability within our institution, it has come to our attention that there are 85 faculty and staff members who have not submitted their Statements of Assets, Liabilities, and Net Worth (SALN) for the required period.

To address this issue, all concerned VSU employees are hereby directed to correct and supply the necessary information for their incomplete SALN submissions, or to submit their pending SALN, within a non-extendible period of thirty (30) days from receipt of this memorandum.

The undersigned has decided not to attach the summary list of SALN filers submitted and reviewed by the SALN Review and Compliance Committee to ensure compliance with data privacy policies. For verification of names, please visit the HRM Office.

For your information and usual support.

cc: File
SALN Review and Compliance Committee
Administrative Services Director
HRMO Director
RSPPR Head