



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



MEMORANDUM CIRCULAR NO. 251
Series of 2024

TO: All VSU Employees

RE: Attendance to Flag Raising and Oath Taking Ceremonies

FROM: DR. PROSE IVY G. YEPES
University President

DATE: November 4, 2024

In line with the university's regular activities, all employees are hereby enjoined to attend the flag ceremony **on Monday, November 11, 2024, at 8:00 AM at the RDEI Hall.**

As a special highlight of this event, there will be an **Oath-Taking Ceremony** for **newly hired and promoted employees**. Your presence is highly encouraged, as this occasion not only strengthens our sense of community but also recognizes the achievements of our colleagues.

To honor the significance of this event, we kindly request that ladies wear Filipiniana attire, while gentlemen are asked to wear Barong.

Please find attached the program and the list of employees who will be taking their oaths.

For your guidance and compliance.

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000



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PROGRAM

Philippine National Anthem

Audio Visual

Invocation

Assigned Office/Department

ASEAN Hymn

Audio Visual

*Panunumpa sa Watawat ng
Pilipinas & Panunumpa ng
Lingkod bayan*

Assigned Office/Department

Ang Bagong Pilipinas Hymn

Audio Visual

Ang Bagong Pilipinas Pledge

Assigned Office/Department

Awit ng Serbisyo Sibil

Audio Visual

VSU Quality Policy

Assigned Office/Department

Inspirational Message

Dr. Prose Ivy G. Yepes
VSU President

*Introduction and Oathtaking of
Newly Hired / Promoted VSU
Employees*

Dr. Prose Ivy G. Yepes
VSU President

Value Focus of the Week

Assigned Office/Department

VSU Hymn

Audio Visual

Master of Ceremonies:

Mr. Victor S. Neri
Administrative Assistant V

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

LIST OF NEWLY HIRED FACULTY AND STAFF				
NO	NAME	POSITION	DEPT	DOAPPT
FACULTY MEMBERS				
1	Elia Maury C. Jadina	Instructor I	ISRDS	09/23/2024
2	Mari Neila P. Seco	Instructor III	DPM	10/01/2024
ADMINISTRATIVE STAFF				
1	Raffy Andrew G. Loreto	Administrative Officer V (Project Development Officer III)	PPO	10/29/2024
2	Marcelo T. Abrera Jr.	Project Development Officer III	OVRGAS	10/28/2024
3	Marco L. Cabras	Administrative Aide VI (Clerk III)	ICTMC	10/21/2024

LIST OF NEWLY PROMOTED FACULTY AND STAFF				
NO	NAME	POSITION	DEPT	DOAPPT
FACULTY MEMBERS				
1	Nancy D. Abunda	Associate Professor V	DTE-VIHS	10/29/2024
2	Glenn G. Pajares	Associate Professor V	DALL	10/29/2024
3	Catherine C. Arradaza	Associate Professor V	DOH	10/29/2024
4	Jannet C. Bencure	Associate Professor V	CET	10/29/2024
5	Andrew A. Mazo	Assistant Professor IV	IHK	10/01/2024
ADMINISTRATIVE STAFF				
1	Leopoldo S. Escala Jr.	ADMINISTRATIVE AIDE VI (CLERK III)	IGP	08/16/2024
2	Luvilla G. Alcober	Administrative Officer IV (Human Resource Management Officer II)	HRMO	09/02/2024
3	Carren Mae B. Vilbar	Administrative Assistant II (Human Resource Management Assistant)	HRMO	09/02/2024
4	Jesibel L. Muertigue	Administrative Assistant II (Human Resource Management Assistant)	HRMO	10/01/2024
5	Maria Roberta S. Miraflor	Administrative Officer V (Records Officer III)	RAO	10/16/2024
6	Toni Marc L. Dargantes	Planning Officer III	Planning Office	10/16/2024
7	Nick Freddy R. Bello	Accountant III	Accounting Office	10/16/2024
8	Honey Sofia V. Colis	Supervising Administrative Officer (Administrative Officer IV)	ASO	10/16/2024
9	Pearl P. Vistal	Administrative Officer I (Records Officer I)	RAO	10/16/2024
10	Raymund M. Igcasama	Registrar IV	Registrar	10/16/2024
11	Wilma V. Napiere	Administrative Officer V (Cashier III)	CASH OFFICE	10/16/2024
12	Elmera Y. Bañoc	Information Officer III	UIMC	10/16/2024
13	Ma. Elsa M. Umpad	Administrative Officer V (Management & Audit Analyst III)	QAC	10/16/2024
14	Alicia M. Flores	Supervising Administrative Officer (Financial & Management Officer I)	FMO	10/16/2024
15	Danilo G. Dumaguing	Internal Auditor III	IASO	10/23/2024
16	Jessamine C. Ecleo	Administrative Officer V (Administrative Officer III)	Procurement Office	10/16/2024