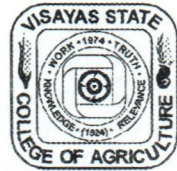


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



1 April 2001

MEMORANDUM NO. 57
Series of 2001

T O: **Dr. Rodolfo G. Escalada** - Chairman
Dr. Bernardita P. Germano - Member
Dr. Antonio L. Acedo - Member
R E: **College Committee on Change of Grades**


You are hereby designated as Chairman/Members of the College Committee on Change of Grades effective immediately until December 31, 2001. This designation remains valid unless terminated or revoked by the undersigned. The functions of the Committee are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the ViSCA President, for approval of such a request.

This order supersedes all other orders/memoranda issued earlier on the same subject.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: OVPAA - 
Registrar's Office
Dr. L. B. Ponce
Dr. R. M. Santiago
Records
File