

## Office of the President

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21 April 2017

MEMORANDUM NO. <u>237</u> Series of 2017

T O: Ms. Isabelita V. Sedrome

R E: Transfer to Records Division

By virtue to the authority vested in me by the VSU Board of Regents, you are hereby transferred to the Records Division effective May 1, 2017.

I hope that proper turn-over of responsibilities and accountabilities shall be made.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: VSU GuestHouse/Pavilion
OVPAF
ODAHRD/PRPEO
Records
File