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Memorandum No. 543-A
Series of 2024

TO: Manuel E. Casangcapan

RE: Immediate Submission and Completion of SALN

FROM:  PROSE IVY G. YEPES, EdD
University President

DATE: June 20, 2024

This memo serves as a second compliance order for completion and submission of Statement of Assets, Liabilities, and Net Worth (SALN). Despite the office order (Memorandum Circular 102, s.2024) released on May 13, 2024, it has been observed that there was no submission of such document from you.

In light of this, you are directed to immediately submit and complete the duly notarized SALN **on or before June 21, 2024, 12:00 NN.**

Please ensure that you comply with this directive to avoid any further actions based on CSC Memorandum Circular No. 3, s. 2013, CSC Resolution No. 1500088, and other existing rules and regulations on SALN submission.

For your information and usual support.

cc: File
Records Office
Chairperson, SALN Review and Compliance Committee
Director, ASO
Director, HRMO
VPAF

OFFICE OF THE PRESIDENT

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