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MEMORANDUM CIRCULAR NO. 93
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**T O: All College Deans, Chancellors, Department Heads, Directors/Heads of Instruction
of the Main Campus and Component Colleges**

R E: Conduct of Laboratory Classes

Please be informed that based on the current situation of the COVID19 pandemic in the region, it is still not safe for VSU to conduct face-to-face laboratory classes starting Dec. 1, 2020. In view of this, all academic units must prepare for online/offline laboratory and field classes. As early as now, College Deans and Department Heads shall spearhead brainstorming and planning meetings/workshops with the faculty in their colleges/departments on the possible laboratory activities/exercises that can substitute face-to-face activities. The laboratory instructors and professors shall prepare a separate laboratory manual especially designed for online/offline classes and these must be ready by the mid-November, 2020 for review, packaging and distribution (if offline).

For your guidance.


EDGARDO E. TULIN
President